

Approved

5-0

9/16/13

HUMAN SERVICES COMMITTEE

Minutes for 8/29, 2013

10:00

Submitted by  
Mary A. Lytle,  
chair

Present: Mary Lyttle, Bob Singer, Arlene Cohen, Pam Chase and Mary Keefe

Missing: Myra Sucheniz, Assistant Town Administrator, John Hodgson, Selectman liason

Mary Keefe is at meeting. However, she has still not been presented as an applicant at the Selectmen's meeting. She will go before them the first meeting in September. She will be able to participate at the first meeting after that presentation.

- It was decided we would format the new application and after it is approved at the September meeting we will send it to the Finance Committee to show them what we ask of the applicants.
- Wrapping up the revision of the current application.
- The 3 forms will be sent to all committee members for review prior to the next meeting. Those forms being:
  - RFP which is sent to the agencies
  - Summary sheet which is part of the RFP
  - Worksheet for evaluating the applications

K. Dwyer, Asst  
ORLEANS TOWN CLERK

'13 DEC 9 1:44PM

Next meeting will be Monday September 16, 2013 @10:00

Meeting Adjourned